

PPB 72-1525

1972


MEMORANDUM FOR: Directorate Planning Officers

SUBJECT: OMB Inquiries Concerning Possible
Reorganizations and Necessity for Staff
Functions

REFERENCE: MOR dated 30 Oct 72 from DD/PPB;
subject: Review of Fiscal Year 1974
Budget by James H. Taylor, OMB

1. As indicated in the reference, Jim Taylor is making a concerted effort to analyze Agency personnel requirements. As part of this effort, he has asked us about possible reorganization of current operations and about staff reductions or consolidations as means of saving resources.
2. I need your help in the form of Directorate comments on both of these issues to try to articulate an Agency response. The essential questions (given the assumption that your present organization is meaningful and deliberate) are: is there nevertheless any activity in your Directorate which could be reorganized so as to produce manpower or other savings without serious loss of efficiency or effectiveness; and, is there any existing staff function which could be reduced or eliminated without serious loss of efficiency or effectiveness?
3. When I get your replies, I will discuss the issues with the Executive Director-Comptroller and will prepare an Agency response. In order to fit within Taylor's schedule, I need your responses not later than Friday, 10 November 1972.

25X1A


Charles A. Briggs
Director of Planning,
Programming, and Budgeting

UNCLASSIFIED

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INTERNAL
USE ONLY

CONFIDENTIAL

SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OMB Inquiries Concerning Possible Reorganizations and Necessity for Staff Functions

FROM:

25X1A

EXTENSION

NO.

Chief, DD/S Plans Staff
7D 02, Headquarters

7726

DATE

6 November 1972

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1 OS/Planning Officer; Attn: [REDACTED]
602 Chamber of Commerce

25X1A

We plan to hand out copies of this memorandum to Office Directors at the Staff Meeting tomorrow. In order to present a Directorate response to Mr. Briggs by Friday, we should have your comments before close of business Thursday, 9 November.

25X1A

Chief, DD/S Plans Staff

Att:

Memo dtd 3 Nov 72 to Directorate Planning Officers fr D/PPB; subject: OMB Inquiries Concerning Possible Reorganizations and Necessity for Staff Functions (DD/S 72-4145)